



Board of Education Report

File #: Rep-236-23/24, Version: 1

Approval of Procurement Actions
May 7, 2024
Procurement Services Division

ADOPTED BOARD
REPORT

MAY 07 2024

APPROVED

Action Proposed:

Ratify the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment "A" including the approval of award of Professional Service Contracts not exceeding \$250,000: New Contracts; Contract Amendments; Memorandum of Understanding; Purchase Orders; Goods and General Services Contracts: Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and approve Professional Service Contracts (exceeding \$250,000): New Contracts; and Goods and General Services Contracts (exceeding \$250,000): New Contracts as listed in Attachment "B."

Background:

Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

Expected Outcomes:

Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

Board Options and Consequences:

The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment "A" will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defensible, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment "B" will delay contract award or delivery dates.

Policy Implications:

This action does not change District policy and conforms to *California Education Code section 17604* that permits the Board of Education to delegate authority for Procurement Services (Board Report 444-17/18), which the Board exercised on May 8, 2018.

Budget Impact:

The contract actions presented are within the budget authority previously approved by the Board. Ratification of contracts awarded under delegation of authority and within their Board approved budget listed in Attachment "A" includes:

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- Award of Professional Service Contracts not exceeding \$250,000: New Contracts; Contract Amendments; Memorandum of Understanding; Purchase Orders; and
- Goods and General Services Contracts not exceeding \$250,000: Procurement Transactions -Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders.

Request for Approval of Procurement Actions not under delegated authority listed in Attachment "B" includes:

- Professional Service Contracts (exceeding \$250,000): New Contracts; and
- Goods and General Services Contracts (exceeding \$250,000): New Contracts.

Student Impact:

Not applicable.

Equity Impact:

See attached for applicable items.

Issues and Analysis:

There are no policy implications on these agreements. The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form, except where "authorization to negotiate and execute" is sought.

Attachments:

Attachment "A" - Ratification of Contracts Awarded Under Delegated Authority

Attachment "B" - Request for Approval of Contracts Not Under Delegated Authority

Previously adopted Board report referenced in the policy implications section:

- Adopted May 8, 2018: [Board Report No. 444-17/18](#)
<https://drive.google.com/file/d/1LObScI2aOLv21Poz24gkLDhfVRiE6a8K/view?usp=share_link>
- California Education Code Section 17604 ([CE Code 17604](#))
<https://drive.google.com/file/d/17i1CYUp6UH9-Gg-3DJMkxNEuH1uUQERc/view?usp=share_link>

Informatives:

Not applicable.

Submitted:

04/09/24

**ADOPTED BOARD
REPORT**

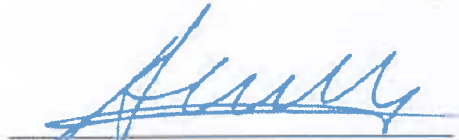
APPROVED

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RESPECTFULLY SUBMITTED,

APPROVED & PRESENTED BY:



ALBERTO M. CARVALHO
Superintendent



PEDRO SALCIDO
Deputy Superintendent
Business Services & Operations

REVIEWED BY:

APPROVED & PRESENTED BY:



DEVORA NAVERA REED
General Counsel



SUNG YON LEE
Deputy Chief Business Officer
Office of the Chief Business Officer

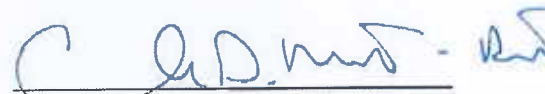
Approved as to form.

REVIEWED BY:

APPROVED & PRESENTED BY:



NOIBERTO DELGADILLO
Deputy Chief Business Officer, Finance



CHRISTOPHER MOUNT-BENITES
Chief Procurement Officer
Procurement Services Division

Approved as to budget impact statement.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000

Item A

<u>REGION SOUTH</u>	ADOPTED BOARD REPORT	APPROVED	\$60,902
	MAY 07 2024		
<u>CONTRACTOR</u>	<u>IDENTIFICATION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
	<u>NO.</u>		
Garden School Foundation	4400012000	Engagement and Collab (100%)	\$60,902

Ratification of competed contract, selected through an Informal Request for Proposals (IRFP) process conducted by the Procurement Services Division, to implement a garden program at 99th Street Elementary School.

The garden program provided by Garden School Foundation allows students to participate in gardening activities to enhance nature and science instruction. Students also learn about conservation and practical self-sustaining skills, while also promoting healthy eating habits and the benefits of fresh produce. All 99th Street Elementary School students participate in the program. The vendor is on campus daily tending to the garden and the students have daily classroom lessons based on the curriculum. Twice a month, students go out to the garden to participate in hands on learning while they assist with tending the garden.

One proposal was received. The evaluation committee was comprised of subject matter experts from 99th Street Elementary School. The proposal was evaluated according to the following criteria: Professional Qualifications; Experience; Course Content; Small Business Enterprise (SBE) participation, and Price.

The vendor has been doing business with the District since 2005. This action aligns with the Strategic Plan Pillar 1, Academic Excellence, Pillar 2, Joy & Wellness, and Pillar 4, Operational Effectiveness. This service will provide high quality science instruction and gardening experience under Pillar 1, strong social-emotional skills and enriching experience under Pillar 2, and it will modernize the infrastructure under Pillar 4.

Contract Term: 11/06/23 through 6/30/24

Contract Value: \$60,902

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

Requester:

Marissa Borden, Principal
99th Street Elementary School
Region South

**ADOPTED BOARD
REPORT**

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APPROVED

Equity Impact: Not applicable.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

A. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000

Item B

ADOPTED BOARD REPORT

MAY 07 2024

APPROVED

FACILITIES SERVICES DIVISION \$208,467

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
City of Los Angeles	4400010438 4400010438-1	General Funds (100%)	\$208,467*

Ratification of contract and amendment to extend the term and increase capacity of competed contract, selected through an Informal Request for Proposals (IRFP) conducted by the Procurement Services Division, to provide shuttle services for District employees commuting between Union Station and the Los Angeles Unified Beaudry Headquarters Building.

Under the terms of the contract, the Union Station Commuter Express route, operated by MV Transportation, Inc. on behalf of the Los Angeles Department of Transportation (LADOT), was adjusted to include a stop specifically for Los Angeles Unified employees at Beaudry and 3rd Street (LAUSD Administrative Headquarters Building). District employees may ride the public bus for free between Union Station and the District’s Headquarters Building with their building badge. The cost of the contract is for additional fuel, bus availability, and an additional stop at Beaudry and 3rd Street during specific hours.

Five proposals were received, and all were deemed qualified. The evaluation committee consisted of Office of the Building staff. Proposals were evaluated on capacity, price, and ADA compliance. Award was made to the lowest price proposer.

LADOT has served employees and the general public since the District’s Headquarters Building was built.

This action aligns with the District’s Strategic Plan Pillar 5, Staff Wellness, of the Strategic Plan. Employee safety is increased by minimizing the need to traverse the downtown area by foot and multiple public transportation routes.

Contract Term: 12/01/22 through 04/30/23
 New end date by Amendment No. 1: 12/31/24

Initial Contract Value: \$40,553
 Amendment No. 1: \$167,914
Total Aggregate Contract Value: \$208,467*

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

Requester:

Aaron Bridgewater, Director of Facilities Asset Management
Facilities Services Division

Equity Impact: Not applicable.

**ADOPTED BOARD
REPORT**

MAY 07 2024

APPROVED

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

APPROVED

**A. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED
NEW CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING \$250,000**

Item C

ADOPTED BOARD REPORT

OFFICE OF THE SUPERINTENDENT MAY 07 2024 \$120,000

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Mary Hodge	4400012795	General Funds (100%)	\$120,000

Ratification of single-source contract for short term consulting services focusing on coordination of initiatives across various District divisions and departments, allowing the District to move forward with greater efficiency, alignment, and incorporation of a diverse set of stakeholder perspectives.

Mary Hodge will serve as a Strategic Consultant for the District. In this capacity, she will work closely with the Superintendent and his designee(s) on strategic initiatives, including but not limited to communications, external relations, strategic planning, marketing, ballot initiative planning, and foundation building.

Mary Hodge has extensive experience in managing projects and implementing complex initiatives across different divisions through her work in the Mayor’s Office of the City of Los Angeles. The services are related to Pillar 3, Leading for Impact, with a focus on leading and leveraging the District’s role as an impactful, key member of local, state, national, and global communities.

Contract Term: 12/01/23 through 11/30/24

Contract Value: \$120,000

Requester:

Kristen Murphy, Chief of Staff
Office of the Superintendent

Equity Impact:

Component	Score	Score Rationale
Recognition	2	Consulting to be provided in support of strategic plan initiatives to address historical inequities.
Resource Prioritization	2	Support of Strategic Plan initiatives is based on prioritization of student needs.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

Component	Score	Score Rationale
Results	2	Support of Strategic Plan initiatives to address historical inequities, which are designed to result in closing opportunity and achievement gaps.
TOTAL	6	

**ADOPTED BOARD
REPORT**

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APPROVED

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

B. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

NEW REVENUE CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING <\$500,000>

**ADOPTED BOARD
REPORT
MAY 07 2024**

APPROVED

Item D

DIVISION OF ADULT CAREER AND EDUCATION

<\$890,000>

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Los Angeles and Orange Counties Building and Construction Trades Council Apprenticeship Readiness Fund (The Fund)	4400012734	Revenue	<\$390,000>

Ratification of revenue contract to provide reimbursement for District operated pre-apprenticeship training program for 130 students enrolled in the Multi-Craft Core Curriculum (MC3) program offered through the Division of Adult and Career Education’s (DACE) East Los Angeles Occupational Center. The MC3 program provides a pathway into family sustaining union careers in the construction industry. Students participate in an eleven-week cohort training program offering project-based learning through hands-on construction projects, guided tours to various registered apprenticeship training centers, guest speakers, job readiness training, OSHA 10 Safety training, First Aid/CPR, and student presentations. Students receive an industry recognized certificate at the completion of their training.

A lack of awareness exists about career opportunities available through apprenticeship training, including opportunities to work on L.A. Unified bond funded construction projects as part of the Project Stabilization Agreement, resulting in missed opportunities for individuals to participate in careers that provide family sustaining wages, medical benefits, and a pension. The MC3 apprenticeship readiness program was created to introduce students to various apprenticeship programs and prepare them to enter a union registered apprenticeship program in the building and construction industry. It also serves as a pathway to work on L.A. Unified bond funded construction projects as part of the Project Stabilization Agreement.

In addition to the reimbursement provided to the District for pre-apprenticeship training, The Fund has provided MC3 students enrolled at DACE East Los Angeles Occupational Center with supportive wrap-around and case management services since 2017; with the first round of grant funding in 2020 targeted at eliminating out-of-pocket cost for students. The Fund also provides stipends directly to students to help eliminate other financial barriers associated with securing employment with union employers through registered apprenticeship training.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

The MC3 program supports Pillar 1: Academic Excellence, through Priority 1D: College and Career Readiness by collaborating with industry partners to provide students with pathways into registered apprenticeships.

Contract Term: 02/05/24 through 12/31/25

Contract Value: <\$390,000>

ADOPTED BOARD REPORT

MAY 07 2024

APPROVED

Requester:

Renny Neyra, Executive Director
Division of Adult and Career Education

Equity Impact:

Component	Score	Score Rationale
Recognition	3	The Division of Adult and Career Education (DACE) addresses systemic inequality by actively recruiting women, minorities, veterans, and low-income individuals into the MC3 apprenticeship readiness program to provide pathway opportunities into registered apprenticeship programs providing family sustaining wages in the building and construction industry.
Resource Prioritization	3	Revenue funding secured through The Fund helps to support training related expenses of the MC3 program by eliminating out-of-pocket cost to students and provides case management, job placement assistance, and other wrap around supportive services to ensure successful completion of the MC3 program.
Results	3	The partnership with The Fund and the resources provided have increased students' access into union careers through apprenticeship training. To date, a total of 167 MC3 students have successfully secured placement into registered apprenticeship programs.
TOTAL	9	

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**B. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED**

**NEW REVENUE CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING
<\$500,000>**

**ADOPTED BOARD
REPORT**

Item E

MAY 07 2024

APPROVED

DIVISION OF ADULT CAREER AND EDUCATION (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Pearson VUE-GED	4400012986	Revenue	<\$500,000>

Ratification of revenue contract to administer the High School Equivalency (HSE) Exam. The District is currently offering the PSI-HiSET and adding Pearson Vue-GED to expand high school equivalency testing opportunities for our students, parents and members of the community.

The GED provides students, parents, and the community an opportunity to earn their High School Equivalency Certificate for those that have not earned their High School Diploma (HSD) and/or met the requirements to gain employment. Additionally, the GED offers the option for our Adult Education Virtual Academy (AEVA) students to take the exam from their homes providing equitable access for our virtual academy students.

Offering the GED high school equivalency exam to LAUSD adult students aligns with Strategic Plan Pillar 1, Academic Excellence, 1C: Eliminating Opportunity Gaps by providing an alternative pathway for students to obtain a recognized educational credential (high school equivalency certificate) while fostering equity/access and enhancing their educational and professional opportunities.

Contract Term: 11/02/23 through 11/01/28

Contract Value: <\$500,000>

Requester:

Renny Neyra, Executive Director
Division of Adult and Career Education

Equity Impact: Not applicable.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

B. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

NEW REVENUE CONTRACTS/AMENDMENTS/ASSIGNMENTS NOT EXCEEDING <\$500,000>

ADOPTED BOARD REPORT

Item F

MAY 07 2024

APPROVED

LOS ANGELES SCHOOL POLICE DEPARTMENT

<\$38,387>

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
The Northridge Hospital Foundation (NHF) Center for Healthier Communities	4400012468	Revenue	<\$38,387>

Ratification of revenue contract to support the implementation of the Schools Against Violence Los Angeles Program (SAVe LA) at 10 Region North schools. The Northridge Hospital Foundation's (NHF) Center for Healthier Communities (CHC) is the lead agency/grantee for the FY 2023 Preventing School Violence: Bureau of Justice Assistance's (BJA) STOP School Violence Program Competitive Grant, under the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP). NHF's grant application was specifically for 10 North Region Schools in the San Fernando Valley.

The purpose of the program is to increase school safety and prevent violence at 10 schools that are part of the North Region, specifically in the San Fernando Valley. Project activities include evidence-based violence prevention education, including Safe Dates, Positive Action, and Question, Persuade, Refer Suicide Training. The education focuses on dating abuse prevention, social emotional learning/character development, anti-bullying, recognizing the warning signs of suicide, and responding to students experiencing a mental health crisis. Workshops will be provided to parents and the community on teen dating violence and cyberbullying. In addition to working with LAUSD, partners will include the following: (1) LA Trust for Children's Health, who will provide best practices for establishing student-led safety clubs and peer to peer education. Students will be included in school safety initiatives, plan tabling events, create social media posts, and organize a school anti-bullying campaign. (2) School law enforcement (school resource officers) will participate in the student-led safety clubs, cofacilitate the school student assembly's focus on school safety, and attend trainings on Positive Action and Question, Persuade, Refer (QPR) Suicide Training.

SAVe LA programming will be provided through school assemblies during the day, and during after school programs (safety clubs), parent education and workshops. Programming will be provided to each school for one full school year. LASPD and Region North School Mental Health will help NHF identify which schools will participate. Van Nuys Middle School has been identified as the first school to receive programming, in the 2024-2025 school year. It is expected that one additional school will be identified for next school year, with three schools participating in year two and five schools in year 3.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

ADOPTED BOARD REPORT

APPROVED

The revenue contract provides reimbursement for Los Angeles School Police Department overtime to train personnel in violence prevention strategies that officers will provide to school sites in Region North (presentations, assemblies, workshops, etc.).

Northridge Hospital Foundation has done business with the District since 2020.

The SAVe LA Program supports Pillar 2 Joy and Wellness through Priority 2C Strong Social-Emotional Skills: Cultivate and model strong social-emotional skills.

Contract Term: 02/05/24 through 03/30/27

Contract Value: <\$38,387>

Requester:

Aaron Pisarzewicz, Deputy Chief
Los Angeles School Police Department

Equity Impact:

Component	Score	Score Rationale
Recognition	3	The program will focus on positive action training in student-led safety clubs and mental health supports that have been identified as historically impacting disadvantaged groups.
Resource Prioritization	2	The program will start in Region North and expand as training and resources are identified District-wide. Schools in Region North will be prioritized based on school site need and requests for service.
Results	3	The program will assist with support of students and parents through education workshops, participating in kindness and social-emotional activities that will support diverse groups of LAUSD students.
TOTAL	8	

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

C. PROFESSIONAL SERVICES CONTRACTS AUTHORIZED TO NEGOTIATE AND EXECUTE

Item G

ADOPTED BOARD REPORT

MAY 07 2024

APPROVED

INFORMATION TECHNOLOGY SERVICES **\$71,500,000**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Cellco Partnership, dba Verizon Wireless	4400012608 (RFP 2000003304)	Various per requesting School or Office (100%)	\$71,500,000

Ratification of formally competed capacity contract procured through a Request for Proposals (RFP) process, to provide mobile voice and broadband services, and related equipment to support instructional and operational needs. On March 12, 2024, the Board authorized staff to negotiate and execute this contract ([Board Report No. 193-23/24](#)).

Mobile voice and broadband services will allow District staff to conduct ongoing business and coordinate in emergencies, disasters, and crises. It is anticipated that approximately \$15 million of the contract capacity will be utilized over five years to support employees' mobile access.

Additionally, if funding is available, this contract will support students' and teachers' continued access to broadband services to connect to the internet outside of the classroom environment to continue their learning experiences. These services are currently funded through the Emergency Connectivity Fund (ECF) program, which sunsets on June 30. The District is actively engaged in advocating at the federal level for increased connectivity funding to provide students and teachers access to devices and internet services for off-campus use. The District will maximize funding under the E-Rate program for eligible equipment and services such as school bus Wi-Fi. The cost to provide Wi-Fi services on the District's 1,300 school buses over the five-year period of this contract is estimated at approximately \$2.4 million.

Three proposals were received and all three were deemed qualified. The source selection committee was composed of subject matter experts from Information Technology Services. Proposals were evaluated on experience and qualifications of firm and personnel, technical and service requirements, Small Business Enterprise (SBE) participation, Work-Based Learning Plan (WBLP), and price. The selected vendor was the highest rated proposer.

Verizon Wireless has been providing services to the District since 2012.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

The services support the District's Strategic Plan Pillar No. 1 – Academic Excellence and Pillar No. 3 – Engagement and Collaboration. The services will allow students and teachers to access online tools, content, and related materials to supplement their instructional needs.

Contract Term: 03/13/24 to 03/12/29

ADOPTED BOARD
REPORT

APPROVED

Contract Value: \$71,500,000

MAY 07 2024

Requester:

Soheil Katal, Chief Information Officer
Information Technology Services

Equity Impact:

Component	Score	Score Rationale
Recognition	3	The proposed action supports the District's efforts to provide E-Rate mobile broadband services to students, which affirmatively recognizes historical inequities. The E-Rate mobile broadband services allocate discount eligibility based on the District students who qualify for the National School Lunch Program (NSLP), the urban/rural status of the District, and whether the student is able to participate in remote learning without District-provided wireless connectivity.
Resource Prioritization	3	The proposed action prioritizes mobile broadband services based on specific student needs. Students that lack the resources to participate in remote learning will be given priority to receive mobile broadband services.
Results	3	The proposed action is likely to result in closed opportunity gaps and/or closing achievement gaps. Students will be provided with mobile broadband in order to participate in remote learning and have access to online tools, content and related materials to supplement their instructional needs outside of the classroom.
TOTAL	9	

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

D. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

NEW CONTRACTS/AMENDMENTS - BLACK STUDENT ACHIEVEMENT PLAN (BSAP) SERVICES

ADOPTED BOARD REPORT

Item H

MAY 07 2024

APPROVED 221,243

DIVISION OF SCHOOL OPERATIONS

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Damen Fletcher, dba Train of Thought	4500880605	General Fund: BSAP Community Based Safety Pilot (100%)	\$39,815

Ratification of purchase order, procured through an Informal Request for Proposals (IRFP) process conducted by the Division of School Operations, to provide Peace Building services to Loyola Village Elementary School. This one-semester purchase order will provide three staff and one supervisor personnel. Peace Building is an objective of the Community Based Safety Pilot.

The Peace Building program will be implemented to promote students’ knowledge and understanding of conflict and affirms preferred methods of self-control and conflict resolution skills. It also helps students develop core life skills to successfully manage safety issues and conflicts that may arise in school work, extra-curricular activities and social relationships.

Three proposals were received for this solicitation, and all were deemed qualified. The evaluation committee consisted of three subject matter experts from the Division of School Operations. Factors utilized to score the proposals included professional qualifications, experience, course content, price, and Small Business Enterprise (SBE) participation.

The vendor has been doing business with the District since 2014. This action aligns with the District’s Strategic Plan Pillar 2, Joy and Wellness: Strong Social Emotional Skills and supports the Community Based Safety Pilot of the Black Student Achievement Plan (BSAP).

Contract Term: 02/09/24 through 06/08/24

Contract Value: \$39,815

Requester:

Jose Avila, Director
Division of School Operations

Equity Impact: Not Applicable.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

D. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

NEW CONTRACTS/AMENDMENTS - BLACK STUDENT ACHIEVEMENT PLAN (BSAP) SERVICES

ADOPTED BOARD REPORT

Item I

MAY 07 2024

APPROVED

DIVISION OF SCHOOL OPERATIONS (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Preparing an Educational Atmosphere	4500884328	General Fund: BSAP Community Based Safety Pilot (100%)	\$31,528

Ratification of purchase order, procured through an Informal Request for Proposals (IRFP) process conducted by the Division of School Operations, to provide Safe Passage services to Horace Mann UCLA Community School. This one-semester purchase order will offer two staff and one supervisor personnel. Safe Passage is an objective of the Community Based Safety Pilot:

Safe Passage is a program that assists students and parents in safely commuting to and from school. It is a holistic and proactive approach that aims to increase safety measures outside the school campus by leveraging teams of individuals with strong community connections and trained in conflict resolution, violence intervention, and de-escalation. In addition, to meet students' needs, providers actively develop supportive relationships with students.

Three proposals were received for this solicitation, and all were deemed qualified. The evaluation committee consisted of three subject matter experts from the Division of School Operations. Factors utilized to score the proposals included professional qualifications, experience, course content, price, and Small Business Enterprise (SBE) participation.

The vendor has been doing business with the District since 2023. This action aligns with the District's Strategic Plan Pillar 2: Joy and Wellness: Strong Social Emotional Skills and supports the Community Based Safety Pilot of the Black Student Achievement Plan (BSAP).

Contract Term: 03/01/24 through 06/11/24

Contract Value: \$31,528

Requester:

Jose Avila, Director
Division of School Operations

Equity Impact: Not applicable.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

D. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

NEW CONTRACTS/AMENDMENTS - BLACK STUDENT ACHIEVEMENT PLAN (BSAP) SERVICES

Item J

ADOPTED BOARD REPORT

MAY 07 2024

APPROVED

DIVISION OF SCHOOL OPERATIONS (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Preparing an Educational Atmosphere	4500885190	General Fund: BSAP Community Based Safety Pilot (100%)	\$31,528

Ratification of purchase order, procured through an Informal Request for Proposals (IRFP) process conducted by the Division of School Operations, to provide Safe Passage services to Paseo Del Rey Elementary School. This one-semester purchase order shall offer two staff and one supervisor personnel. Safe Passage is an objective of the Community Based Safety Pilot.

Safe Passage is a program that assists students and parents in safely commuting to and from school. It is a holistic and proactive approach that aims to increase safety measures outside the school campus by leveraging teams of individuals with strong community connections and trained in conflict resolution, violence intervention, and de-escalation. In addition, to meet students' needs providers actively develop supportive relationships with students.

Three proposals were received for this solicitation, and all were deemed qualified. The evaluation committee consisted of three subject matter experts from the Division of School Operations. Factors utilized to score the proposals included professional qualifications, experience, course content, price and Small Business Enterprise (SBE) participation.

The vendor has been doing business with the District since 2023. The services align with the District's Strategic Plan Pillar 2: Joy and Wellness: Strong Social Emotional Skills and supports the Community Based Safety Pilot of the Black Student Achievement Plan (BSAP).

Contract Term: 03/01/24 through 06/11/24

Contract Value: \$31,528

Requester:

Jose Avila, Director
Division of School Operations

Equity Impact: Not applicable.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

D. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

NEW CONTRACTS/AMENDMENTS - BLACK STUDENT ACHIEVEMENT PLAN (BSAP) SERVICES

ADOPTED BOARD REPORT

Item K

MAY 07 2024

APPROVED

DIVISION OF SCHOOL OPERATIONS (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
The City Lights Gateway Foundation	4500884322	General Fund: BSAP Community Based Safety Pilot (100%)	\$86,372

Ratification of purchase order, procured through an Informal Request for Proposals (IRFP) process conducted by the Division of School Operations, to provide Safe Passage services to Crenshaw High School. This one-semester purchase order will provide eight staff and one supervisor personnel. Safe Passage is an objective of the Community Based Safety Pilot.

Safe Passage is a program that assists students and parents in safely commuting to and from school. It is a holistic and proactive approach that aims to increase safety measures outside the school campuses by leveraging teams of individuals with strong community connections and trained in conflict resolution, violence intervention, and de-escalation. In addition, to meet students' needs providers actively develop supportive relationships with students.

Three proposals were received for this solicitation and all three were deemed qualified. The evaluation committee consisted of three subject matter experts from the Division of School Operations. Factors utilized to score the proposals included professional qualifications, experience, course content, price, and Small Business Enterprise (SBE) participation. The selected contractor was the highest scored proposer.

The vendor has been providing services to the District since 2023. The services align with the District's Strategic Plan Pillar 2: Joy and Wellness: Strong Social Emotional Skills and supports the Community Based Safety Pilot of the Black Student Achievement Plan.

Contract Term: 03/01/24 through 06/11/24

Contract Value: \$86,372

Requester: Jose Avila, Director
Division of School Operations

Equity Impact: Not applicable.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

D. PROFESSIONAL SERVICES CONTRACTS ALREADY AWARDED

NEW CONTRACTS/AMENDMENTS - BLACK STUDENT ACHIEVEMENT PLAN (BSAP) SERVICES

Item L

ADOPTED BOARD REPORT

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APPROVED

DIVISION OF SCHOOL OPERATIONS (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
True Health 4EVER LLC, dba Play Black Wall Street	4500885258	General Fund: BSAP Community Based Safety Pilot (100%)	\$32,000

Ratification of purchase order, procured through an Informal Request for Proposals (IRFP) process conducted by the Division of School Operations, to provide Peace Building services to Thomas Starr King Middle School. This ten-week purchase order shall provide one staff and one supervisor personnel. Peace Building is an objective of the Community Based Safety Pilot (CBSP).

The Peace Building program will be implemented to promote students’ knowledge and understanding of conflict and preferred methods of self-control and conflict resolution skills. The program also helps students develop core life skills to successfully manage safety issues and conflicts that may arise in school, work, extra-curricular activities, and social relationships.

Three proposals were received for this solicitation, and all were deemed qualified. The evaluation committee consisted of three subject matter experts from the Division of School Operations. Factors utilized to score the proposals included professional qualifications, experience, course content, price and Small Business Enterprise (SBE) participation.

The vendor has been providing services to the District since 2022. The services align with the District’s Strategic Plan Pillar 2, Joy and Wellness: Strong Social Emotional Skills and supports the Community Based Safety Pilot of the Black Student Achievement Plan (BSAP).

Contract Term: 03/05/24 through 06/30/24

Contract Value: \$32,000

Requester:

Jose Avila, Director
Division of School Operations

Equity Impact: Not applicable.

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

**E. PROFESSIONAL SERVICES MEMORANDUM OF UNDERSTANDING
NEW NO-COST MEMORANDA OF UNDERSTANDING / AMENDMENTS/
ASSIGNMENTS**

**ADOPTED BOARD
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Item M

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APPROVED

OFFICE OF THE CHIEF MEDICAL DIRECTOR

\$0

<u>CONTRACTOR / IDENTIFICATION NO.</u>	<u>DESCRIPTION</u>	<u>CONTRACT TERM</u>	<u>SITE</u>	<u>AMOUNT</u>
Helen Keller International 4400012973	Mobile School-Based Vision Center	03/01/24 – 03/01/29	Walnut Park Middle School Social Justice	\$0

ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

Item N – March 2024

ADOPTED BOARD
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APPROVED

F. PROFESSIONAL SERVICE NOT EXCEEDING \$250,000 March 2024 = \$5,886,428
YTD = \$42,581,162

The contract actions represented below are those actions put in place within each sponsoring school's or division's approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

	<u>March</u> <u>Qty of POs</u>	<u>YTD</u> <u>Qty of POs</u>	<u>March Total</u>	<u>YTD</u> <u>Total</u>
Purchase Orders – March 2024	548	3,630	\$5,886,428 (Median - \$7,087)	\$42,581,162

March 2024 = \$38,473,009

G. GOODS AND GENERAL SERVICES NOT EXCEEDING \$250,000 YTD = \$278,810,746

The contract actions represented below are those actions put in place within each sponsoring school's or division's budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

	<u>March</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>YTD</u> <u>Qty of POs/</u> <u>Transactions</u>	<u>March Total</u>	<u>YTD</u> <u>Total</u>
Purchase Orders – March 2024	550	36,197	\$18,117,588 (Median - \$1,070)	\$112,491,215
DISTRICT CARD TRANSACTIONS (i.e., P- Card, Fuel Card, Toshiba Card, etc.) – March 2024	17,273	119,416	\$10,089,402 (Median - \$138)	\$51,433,001
Rental Facilities – March 2024	3	14	\$67,123 (Median - \$13,663)	\$384,534
Travel/Conference Attendance March 2024	354	2,591	\$32,068 (Median - \$660)	\$3,220,810
GENERAL STORES DISTRIBUTION CENTER March 2024	4,195	38,986,707	\$7,608,162 (Median - \$9,474)	\$38,986,708
BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) March 2024	194	\$1,269,666	\$2,269,666 (Median - \$5,726)	\$112,491,215
GRAND TOTAL – March 2024				\$44,359,437

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW CONTRACTS/ AMENDMENTS/ AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

Item O

ADOPTED BOARD REPORT

APPROVED

DIVISION OF INSTRUCTION

MAY 07 2024

\$50,000,000

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Various Vendors*	4400012991 through 4400013004 (RFP 2000003401)	Career Technical Education Incentive Grant (50%) Strengthening Career and Technical Education for the 21st Century Act (PERKINS V) (25%) Expanded Learning Opportunity Program (15%) K-12 Strong Workforce Program Grant (10%)	\$50,000,000

*Buck Institute for Education dba PBL Works; Business United in Lending and Development; Center for Powerful Schools, Defined Learning, LLC; Educare Foundation; Shoulet Blunt LLC dba Imago (SBE); Network for Teaching Entrepreneurship; Pathful, Inc.; Sphero, Inc.; STEMfinity, LLC; Study Smart Tutors, Inc.; Tried and True Tutoring, LLC (SBE); Xello, Inc.; Young Producers Group, Inc. (SBE)

Approval of fourteen (14) formally competed bench contracts, procured through a Request for Proposals (RFP) process, to provide Career Technical Education-Linked Learning. The selected firms will support the District’s instructional goals for Career Technical Education and Linked Learning. The objective is to provide educators with professional development and services on one or more of the following topics: project-based learning, interdisciplinary instruction, work-based learning, Linked Learning, instructional coaching, socio-emotional learning, and mentoring

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

support. The contract will also support students in grades 6-12 with a variety of workshops during and after the school day and year. The [167 CTE - Linked Learning Schools](#) and teachers will receive training based on their individual needs. The DOI will select vendors for individual schools based on a needs assessment. Authority to increase or decrease the amounts of these contracts will be limited to the aggregate value of \$50,000,000.

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Twenty-two proposals were received, of which 14 were deemed qualified. The source selection committee consisted of 12 subject matter experts from the Division of Instruction. The criteria used to evaluate the proposals were: experience and qualifications of firm; experience and qualifications of proposed personnel; technical approach; price; past performance; Small Business Enterprise (SBE) participation; and Work-Based Learning Program (WBLP) plan. Recommended contractors were responsive and highest scored proposers. Four of the eighteen qualified vendors were excluded due to their exceptions to the District Terms and Conditions.

The proposed action supports Pillar 1: Academic Excellence – Priority 1B, Enriching Experiences: the services will provide well-rounded enrichment opportunities for students in areas including, but not limited to, STEM, Performing and Visual Arts, Environmental Education, and Civic Engagement and Social Justice. It also supports Pillar 2: Joy and Wellness – Priority 2D, Outstanding Attendance: a strong correlation exists between high participation in Expanded Learning Programs and positive student outcomes in the areas of increased daily school attendance, study habits, and homework completion.

Contract Term: 06/01/24 through 05/31/29, includes two (2) one-year renewal options

Aggregate Five-Year Value For Fourteen (14) Contracts: \$50,000,000

Requester:

Esther Dabagyan, Administrator
Career Technical Education-Linked Learning
Division of Instruction

Equity Impact:

Component	Score	Score Rationale
Recognition	3	CTE and Linked Learning recognize the inequities and challenges faced by English Learners, students with disabilities, socio-economically disadvantaged students, and homeless and foster youth and the services in the RFP are requested to mitigate these challenges.
Resource Prioritization	4	Resources are identified to actively address and prioritize students in high need schools and to ensure that all students have equitable access to high quality instruction that promotes a range of post-secondary options.
Results	4	Data has shown that students in CTE and Linked Learning pathways have higher than district average graduation rates and high levels of course

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

Component	Score	Score Rationale
		engagement. Teachers and students who have previously utilized some of the contractors on this bench have reported positive outcomes.
TOTAL	11	

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ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

ADOPTED BOARD REPORT

APPROVED

Item P

MAY 07 2024

DIVISION OF INSTRUCTION AND INFORMATION TECHNOLOGY SERVICES **\$7,000,000**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Follett School Solutions, LLC	4400012782 (RFP 2000003190)	General Funds (100%)	\$7,000,000

Approval of formally competed contract procured through a Request for Proposals (RFP) process, to implement and support an integrated Instructional Asset Circulation and Inventory Management System. The system will encompass both new purchases and current inventory of Non-IT (e.g., library books, textbooks, instructional materials and other resources such as musical instruments) , Instructional IT (e.g., desktops, laptops and chromebooks), and Centralized IT (e.g. network equipment, Public Adress systems and intrusion alarms) assets Districtwide, and will be used to help manage the lifecycle of the assets. The integrated system and accompanying supports will include customized software, hosting services, data conversion, data migration, reports creation, integration with other LAUSD systems, ongoing technical support and maintenance, training for IT administrator personnel, establishment of policies and procedures, and other managed services. A critical area of focus for the District is Operational Effectiveness and it is a priority of the District to modernize facilities and technological infrastructure. The services provided by this vendor will enhance the District’s technology, network, and communication infrastructure through the establishment of a comprehensive asset inventory and tracking system. These services are needed to create asset equity, improve transparency, reduce costs, and increase operational efficiency. These services will facilitate asset management, and subsequently expand the capacity to prepare financial forecasts based on key asset data.

Seven proposals were received, and five were deemed qualified. The source selection committee was comprised of subject matter experts from Information Technology Services (ITS) and Library and Textbook Support. The proposals were scored based on the following evaluation criteria: experience and qualifications of firm; technical solution/project approach; cost/price proposal; Work-Based Learning Partnership (WBLP) Plan; Small Business Enterprise (SBE) participation. The selected contractor was the highest-scored proposer.

Follett School Solutions, LLC has provided library solutions and other resource management services to the District for 10 years. Follett School Solutions has a global presence reaching more than 162

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

countries worldwide and has maintained a distinguished track record of providing quality materials, superior technology and exceptional support services to private and public educational institutions. Students and staff will benefit by having equitable and adequate resource allocations for their schools, and the District will make gains towards the modernization of information technology infrastructure and sustainable budgeting. The asset circulation and inventory management system is a strategic and innovative approach to improved organizational management.

These services align with: Pillar 4 – Operational Effectiveness by prioritizing infrastructure modernization and the development of a sustainable, equitable and efficient budget.

Contract Term: 05/08/24 through 05/07/29

ADOPTED BOARD REPORT

Contract Value: \$7,000,000

MAY 07 2024

Requesters:

Frances Baez, Chief Academic Officer
Division of Instruction

APPROVED

Soheil Katal, Chief Information Officer
Information Technology Services

Equity Impact:

Component	Score	Score Rationale
Recognition	3	Real time information can be obtained by school staff from the system to identify students without a learning device, textbooks or other tracked resources. This information can be used to affirmatively recognize and specify historical inequities that need to be corrected.
Resource Prioritization	3	This system provides asset tracking data including usage, inventory, disposition, and end of life information. This will be used to determine needs and prioritize budgets for future resource purchases based on disposition rate, usage, and inventory.
Results	3	This system will be used to ensure that students have the learning tools and textbooks they need for education, which is likely to result in closed opportunity gaps and/or closing achievement gaps.
TOTAL	9	

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

REPORTED BOARD REPORT

MAY 07 2024

APPROVED

Item Q

FOOD SERVICES DIVISION

\$223,100,097

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Driftwood Dairy, Inc. (SBE); Gold Star Foods, Inc.;; Sysco Los Angeles	4400012886 4400012887 4400012888 (RFP 2000003310)	Cafeteria Funds (100%)	\$125,000,000

Approval of three formally competed capacity contracts procured through a Request for Proposals (RFP) process, for shelf stable groceries and miscellaneous foods for the District’s student meal programs and faculties Districtwide. The authority to increase or decrease individual amounts for these contracts will be limited to the aggregate amount of \$125,000,000.

The Food Services Division (FSD) has been providing shelf stable groceries and miscellaneous foods for the District’s meal programs. If these contracts are not approved, the products that qualify as shelf stable groceries and miscellaneous foods will not be available on the Food Services menu. As a result, students will be limited on their meal choices and average daily meal participation of students may decline.

Seven proposals were received, and all were deemed qualified. The source selection committee was comprised of four staff members from FSD. The proposals were evaluated based on the following evaluation criteria: price; good food purchasing plan; product taste, quality and formulation; experience and financial responsibility; customer service and responsiveness; delivery and implementation plan; safety plan; Work-Based Learning Partnership (WBLP) Plan; and Small Business Enterprise (SBE) participation. The three vendors recommended for award met the District’s minimum qualifications and were ranked the highest within the evaluation criteria process. Negotiations resulted in a 1% volume rebate on the total sales prices of all purchases shipped and billed, excluding taxes with the three selected vendors. In addition, negotiated an early payment discount from Gold Star of 1% off the invoice if paid within 20 days.

Driftwood has been providing these products to the District since 2018, and they have been doing business with the District for more than 45 years. Gold Star has been providing these products to the District since 2018, and they have been doing business with the District for over 30 years. Sysco has been providing these products to the District since 2019, and they have been doing business with the District since 2019.

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

This action aligns with Pillar 2B – Whole-Child Well-Being Joy and Wellness of the Strategic Plan. Offering shelf stable groceries and miscellaneous foods meal options through student taste testing, has resulted in elevating the nutrition of school meals with fresher, healthier, and more appealing options.

Contract Term: 06/01/24 through 05/31/29, includes two (2) one-year renewal options

Aggregate Five-Year Value For Three (3) Contracts: \$125,000,000

Requester:
Manish P. Singh, Director
Food Services Division

APPROVED

ADOPTED BOARD REPORT
MAY 07 2024

Equity Impact:

Component	Score	Score Rationale
Recognition	4	This contract supplies shelf stable groceries and Miscellaneous foods for the District’s meal program and provides three meals a day for our students that need them the most.
Resource Prioritization	2	All students are provided with meals at no charge regardless of economic status. However, every effort is made to ensure students have access to meals, particularly those in underserved communities.
Results	4	By providing food products and ingredients in this category, Food Services is able to continue to offer healthy, nutritious, meals.
TOTAL	10	

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

ADOPTED BOARD REPORT

Item R

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APPROVED

FOOD SERVICES DIVISION (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Driftwood Dairy, Inc. (SBE);	4400012966	Cafeteria Funds	\$75,000,000
Gold Star Foods, Inc.;	4400012967	(100%)	
Sysco Los Angeles	4400012968		
	(RFP 2000003317)		

Approval of three formally competed capacity contracts procured through a Request for Proposals (RFP) process, for frozen foods for the District’s student meal programs and faculties Districtwide. The authority to increase or decrease individual amounts for these contracts will be limited to the aggregate amount of \$75,000,000.

The Food Services Division (FSD) has been providing frozen foods for the District’s meal programs. If these contracts are not approved, the products that qualify as frozen foods will not be available on the Food Services menu. As a result, students will have limited meal choices and average daily meal participation of students may decline.

Five proposals were received, and all were deemed qualified. The source selection committee was comprised of four staff members from the Food Services Division. The proposals were evaluated based on the following criteria: price; good food purchasing plan; product taste, quality and formulation; experience and financial responsibility; customer service and responsiveness; delivery and implementation plan; social responsibility; safety plan; Work-Based Learning Partnership (WBLP) Plan; and Small Business Enterprise (SBE) participation. The three vendors recommended for award met the District’s minimum qualifications and were ranked the highest within the evaluation criteria process. Negotiations resulted in a 1% volume rebate on the total sales prices of all purchases shipped and billed, excluding taxes with the three selected vendors. In addition, negotiated an early payment discount from Gold Star of 1% off the invoice if paid within 20 days.

Driftwood has been providing these products to the District since 2018, and they have been doing business with the District for more than 45 years. Gold Star has been providing these products to the District since 2018, and they have been doing business with the District for over 30 years. Sysco has been providing these products to the District since 2019, and they have been doing business with the District since 2019.

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

This action aligns with Pillar 2B – Whole-Child Well-Being Joy and Wellness of the Strategic Plan. Offering frozen meal options through student taste testing has resulted in elevating the nutrition of school meals with fresher, healthier, and more appealing options.

Contract Term: 06/01/24 through 05/31/29, includes two (2) one-year renewal options

Aggregate Five-Year Value For Three (3) Contracts: \$75,000,000

Requester:
Manish P. Singh, Director
Food Services Division

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APPROVED

Equity Impact:

Component	Score	Score Rationale
Recognition	4	This contract supplies frozen foods for the District's meal program and provides three meals a day for our students that need them the most.
Resource Prioritization	2	All students are provided with meals at no charge regardless of economic status. However, every effort is made to ensure students have access to meals, particularly those in underserved communities.
Results	4	By providing food products and ingredients in this category, Food Services is able to continue to offer healthy, nutritious meals to support student learning and improve health outcomes.
TOTAL	10	

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

BOARD REPORT

Item S

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APPROVED

FOOD SERVICES DIVISION (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Buena Vista Foods;	4400012962	Cafeteria Funds	\$20,000,000
Gold Star Foods, Inc.;	4400012963	(100%)	
Goodman Food Products, dba	4400012964		
Don Lee Farms (SBE);	4400012965		
M.C.I. Foods, Inc. (SBE)	(RFP 2000003319)		

Approval of four formally competed capacity contracts procured through a Request for Proposals (RFP) process, for vegan foods for the District’s student meal programs and faculties Districtwide. The authority to increase or decrease individual amounts for these contracts will be limited to the aggregate amount of \$20,000,000.

The Food Services Division (FSD) has been providing vegan meals for the past six years. If these contracts are not approved, the products that qualify as vegan foods will not be available on the Food Services menu. As a result, students who practice a vegan lifestyle will have limited meal choices. Additionally, the average daily participation may decline especially in secondary schools where more students may have opted for a vegan lifestyle.

Five proposals were received, and all were deemed qualified. The source selection committee was comprised of three staff members from FSD. The proposals were evaluated based on the following evaluation criteria: price; good food purchasing plan; product taste, quality and formulation; experience and financial responsibility; customer service and responsiveness; delivery and implementation plan; social responsibility; safety plan; Work-Based Learning Partnership (WBLP) Plan; and Small Business Enterprise (SBE) participation. The four vendors recommended for award met the District’s minimum qualifications and were ranked the highest within the evaluation criteria process. Negotiations resulted in a 1% volume rebate on the total sales price of all purchases shipped and billed, excluding taxes with the four vendors selected. In addition, an early payment discount from the following vendors: Gold Star, discount of 1% of the invoice if paid within 20 days; Goodman, dba Don Lee, 0.75% discount if invoice is paid within 30 days; M.C.I. Foods, 1% discount if invoice is paid within 14 days and 0.05% discount if invoice is paid within 20 days.

Buena Vista Foods has been providing these products to the District since 2022, and they have been doing business with the District since 2022. Gold Star Foods has been providing these products to

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

the District since 2018, and they have been doing business with the District for over 30 years. Goodman Food Products dba Don Lee Farms have been doing business with the District since 2010. M.C.I. Foods has been providing these products to the District since 2018, and they have been doing business with the District since 2017.

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This action aligns with Pillar 2B – Whole-Child Well-Being Joy and Wellness of the Strategic Plan. Offering vegan meal options through student taste testing has resulted in elevating the nutrition of school meals with fresher, healthier, and more appealing options. Offering vegan options to all students is crucial to assuring equity and equal access to healthy meals.

Contract Term: 06/01/24 through 05/31/29, includes two (2) one-year renewal options

Aggregate Five-Year Value For Four (4) Contracts: \$20,000,000

Requester:

Manish P. Singh, Director
Food Services Division

Equity Impact:

Component	Score	Score Rationale
Recognition	4	This contract supplies vegan foods for the District's meal program. It creates equity by allowing students to choose vegan options and participate in our meal programs.
Resource Prioritization	2	All students are provided meals at no charge, including vegan choices, regardless of economic status. However, every effort is made to ensure students have access to meals, particularly those in underserved communities.
Results	4	By providing food products and ingredients in this category, Food Services is able to continue to offer healthy, nutritious, meals to all students including vegan options.
TOTAL	10	

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

ADOPTED BOARD REPORT
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Item T

FOOD SERVICES DIVISION (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Global Payments, Inc., dba Heartland School Solutions	4400012970 (RFP 2000003171)	Kitchen Infrastructure and Training Funds (100%)	\$3,100,097

Approval of formally competed contract procured through a Request for Proposals (RFP) process, to provide cafeteria management software (CMS) to improve the food services provided to students. These services will allow the District to utilize a single comprehensive system to manage all aspects of the cafeteria operations. The system will be implemented across all schools and early education centers.

Four proposals were received, of which three were deemed qualified. The source selection committee was composed of subject matters experts from Food Services Division and ITS. Proposals were evaluated based on the experience and qualifications of firm, experience and qualifications of proposed personnel, technical solution/project approach, price, Small Business Enterprise (SBE) participation, Work-Based Learning Partnership (WBLP) plan, technical demonstration, and sandbox of the software. The selected vendor was the highest rated proposer.

Global Payments, Inc. has been doing business with the District since 2021. They have also provided CMS Solutions to Chicago Public Schools, School Board of Broward County FL, Wake County Public School Systems, NC, and Metropolitan Nashville Public Schools, TN.

The requested action supports the District’s Strategic Plan Pillar No. 2 Joy and Wellness and Pillar 4 Operational Effectiveness.

Contract Term: 05/20/24 through 05/19/29, includes two (2) one-year renewal options.

Aggregate Five-Year Contract Value: \$3,100,097

Requester:

Manish P. Singh, Director
Food Services Division

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITYAPPROVED BOARD
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Equity Impact:

Component	Score	Score Rationale
Recognition	3	The contract affirmatively recognizes historical inequities. The Food Services Division recognizes those in most need in our communities by facilitating free and reduced meal programs. Food Services operates the largest School Breakfast Program and the second largest National School Lunch Program in the United States. It serves over 550,000 meals each day, which include a healthy breakfast, lunch, and supper after school. Food Services supports the District's Good Food Procurement Resolution that supports a regional food system that is ecologically sound, economically viable, and socially responsible. It plans meals in compliance with the United States Department of Agriculture and California Department of Education nutrition standards.
Resource Prioritization	3	The contract prioritizes resources based on student needs. Food Services operates over 600 locations that are staffed with employees that directly serve the needs of the student population. The replacement of the Cafeteria Management System is expected to bring numerous improvements to these operations that are expected to reduce costs, increase efficiencies and raise student and parent satisfaction with the meal programs.
Results	3	The contract is likely to result in closed opportunity gaps and/or closing achievement gaps. The implementation of a new Cafeteria Management System will provide students with opportunities to participate in work-based learning partnerships for District secondary school students to receive practical education relating to real-life work experience. This is in conjunction with the District's Linked Learning initiative, which recognizes the benefits to students, vendors and our communities by helping students graduate better prepared for post-secondary training and careers. The Point-of-Sale system will enable the division to enact meal transactions quickly thereby allowing students to get a healthy fresh meal in the short allotted times for meals.
TOTAL	9	

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

Item U

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MAY 07 2024

APPROVED

HUMAN RESOURCES DIVISION \$3,914,125

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Biometrics4All, Inc.	4400012866 (RFP 2000003031)	General Funds (100%)	\$1,500,000

Approval of formally competed contract procured through a Request for Proposals (RFP) process to provide live scan fingerprinting and relay services for the LAUSD Human Resources Division. California Education Code requires all prospective employees and volunteers to be fingerprinted and receive clearance prior to reporting to work or volunteering at a District site(s). New employees and volunteers must be cleared by the office of Employee Relations based upon a review of the California Department of Justice (“DOJ”), Federal Bureau of Investigations (“FBI”), and/or Child Abuse Central Index (“CACI”). This contract will also support compliance with Board of Education Rule 1908 that requires that each applicant approved for employment shall have a background check based on submission of fingerprints.

One proposal was received and deemed qualified. The source selection committee consisted of subject matter experts from Human Resources. The proposal was scored based on the following evaluation criteria: firm qualification and experience; key personnel qualifications and experience; project approach; price; Small Business Enterprise (SBE) participation; and Work-Based Learning Partnership (WBLP) plan.

Biometrics4All is located in Irvine, California and has serviced the District for over 17 years providing live scan services to fingerprint all prospective employees and volunteers; including providing equipment necessary for the District to provide fingerprint services, and DOJ certified live scan vendor to transmit prints to DOJ, FBI, and the CACI. Biometrics4All provides services to Los Angeles County Office of Education, Long Beach Unified School District, Pasadena Unified School District, Oxnard School District, Lancaster School District, Ventura County Office of Education, Orange County of Education, and Riverside County Office of Education.

The proposed contract will support Pillar 5, Investing in Staff, as it supports staffing because it results in the District obtaining information of criminal history of prospective certificated and

ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY**

classified applicants, student teachers, sole proprietors and volunteers who may place a threat to student safety. The service also allows the District to monitor criminal arrests and convictions of current certificated, classified, volunteers, and student teachers; and focus retention efforts and professional learning resources on developing our effective staff.

Contract Term: 06/01/24 through 05/31/29

**ADOPTED BOARD
REPORT**

Contract Value: \$1,500,000

MAY 07 2024

APPROVED

Requester:

Francisco Serrato, Ed.D., Chief Human Resources Officer
Marilyn Fuller, Director of Employee Relations

Equity Impact:

Component	Score	Score Rationale
Recognition	1	Does not recognize historical inequities.
Resource Prioritization	1	The level of protection against student safety risks is the same District-wide.
Results	3	These services allow the District to monitor for criminal arrests/convictions and remove certificated or classified employees who may pose a risk to student safety; and further focus support and resources on highly qualified and effective teachers who strive to reduce achievement gaps.
TOTAL	5	

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

ADOPTED BOARD REPORT

MAY 07 2024

APPROVED

Item V

HUMAN RESOURCES DIVISION (CONT.)

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Cornerstone OnDemand	4400011587 (RFP 2000003040)	General Funds (100%)	\$2,414,125

Approval of a formally competed contract procured through a Request for Proposals (RFP) process, to provide a professional learning management system (PLMS). This contract will continue access to My Professional Learning Network (MyPLN) supporting mandated training aligned with the District’s Strategic Plan goals.

Twelve proposals were received and nine were deemed qualified. The source selection committee was composed of subject matter experts from MyPLN, Organizational Excellence, eLearning & Graphic Design, and Information Technology Services. Proposals were evaluated on experience and qualifications of firm and personnel, technical/project approach, Small Business Enterprise (SBE) participation, Work-Based Learning Plan (WBLP) and price. The selected vendor was the highest rated proposer.

Cornerstone OnDemand has been providing services to the District since 2013.

The requested action supports the District's Strategic Plan Pillar No. 5 – Investing in staff

Contract Term: 07/01/24 through 06/30/29 includes two (2) one-year renewal options

Aggregate Five-Year Contract Value: \$2,414,125

Requester:

Francisco Serrato, Ed.D., Chief Human Resources Officer
Office of the Chief Human Resources Officer

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**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
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**ADOPTED BOARD
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Equity Impact:

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APPROVED

Component	Score	Score Rationale
Recognition	2	Vaguely recognizes historical inequities. The primary tool for delivering various professional development programs aimed at addressing racial bias, learning inequities, and strategies to close achievement gaps for historically underserved student groups and accelerate their learning is the District's learning management system (LMS).
Resource Prioritization	2	Somewhat prioritizes resources based on student need. Newly hired teachers in high-needs schools receive targeted LMS-based professional development to enhance teaching, classroom management, and equity practices. All employees also receive training on creating safe environments for students, including those with special needs.
Results	2	May result in closed opportunity gaps and/or closing achievement gaps. The LMS streamlines delivering and tracking district-wide professional learning on anti-racist, anti-bias practices to remove barriers to student success. Reporting analytics help leverage employee PD data and learning evaluations to identify and address opportunity gaps.
TOTAL	6	

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REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

ADOPTED BOARD REPORT

Item W

MAY 07 2024

APPROVED

INFORMATION TECHNOLOGY SERVICES

\$0

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Pacific OneSource, dba STS Education	4400012602 4400012950 (RFP 2000003090)	General Funds (100%)	<\$1,250,000> \$1,250,000

Approval of formally competed capacity contracts to provide technology lifecycle managed services, including IT Asset Disposition, End-of-Life Value Recovery, Break/Fix services, and other associated services. Technology lifecycle managed services will allow the District to dispose of end-of-life technology equipment, recover remaining value for reinvestments, and perform break/fix services thereby extending the equipment’s lifespan.

Four proposals were received, of which all were deemed qualified. The source selection committee was composed of subject matter experts from Information Technology Services. Proposals were evaluated on experience and qualifications of firm and personnel, technical solution/project approach, Small Business Enterprise (SBE) participation, Work-Based Learning Plan (WBLP), and price. The selected vendor was the highest scored proposer.

Pacific OneSource, dba STS Education has been providing services to the District since 2017.

The requested action supports the District's Strategic Plan Pillar No. 4 - Operational Effectiveness. This ties into Pillar #4 by providing the District with a solution for Technology Lifecycle Managed Services, including IT Asset Disposition, End-of-Life Value Recovery, Break/Fix services, and other associated services.

Contract Term: 05/08/24 through 05/07/29, includes two (2) one-year renewal options

Aggregate Five-Year Value For Contract 4400012602: <\$1,250,000>
Aggregate Five-Year Value For Contract 4400012950: \$1,250,000

Requester:
 Soheil Katal, Chief Information Officer
 Information Technology Services

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITYADOPTED BOARD
REPORT

APPROVED

Equity Impact:

MAY 07 2024

Component	Score	Score Rationale
Recognition	1	Technology Lifecycle Managed Services provided by the contractors do not recognize historical inequities. The contractor will provide services as devices expire or reach the end of their useful life. They can work with the District to assist with equitable distribution of functional technology assets through Break/Fix services.
Resource Prioritization	2	Contractors prioritize the refurbishment to assist with redistribution of IT assets to under-resourced schools, aligning with the goal of resource prioritization based on student and community needs.
Results	2	The effectiveness of the contractors can be measured by the increase in the availability of technology resources in schools, which can help close the digital divide and contribute to closing achievement gaps.
TOTAL	5	

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REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

ADOPTED BOARD REPORT
MAY 07 2024

APPROVED

Item X

OFFICE OF COMMUNICATIONS, ENGAGEMENT, AND COLLABORATION \$10,000,000

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Various Vendors*	4400007631	General Funds (100%)	\$10,000,000**
	4400007632		
	4400007634		
	Through		
	4400007637		
	4400007639		
	Through		
	4400007669		
	4400007672		
	Through		
	4400007691		
	4400009775		
	4400009810		
	Through		
	4400009814		
	4400009816		
Through			
4400009818			
4400009982			
Through			
4400009984			

*9 Dots Community Learning Center; A World Fit for Kids; Advancement Through Opportunity and Knowledge dba Children Youth and Family Collaborative; After School Interscholastic Sports Academy dba ASISA (SBE); Angels Gate Cultural Center Arithmetic Solutions; Boys & Girls Club of Burbank & Greater East Valley; Boys & Girls Club of Carson; Boys & Girls Club of Los Angeles Harbor; Boys & Girls Club of West San Gabriel Valley; Boys & Girls Club of the West Valley; Center for Powerful Public Schools; College Summit, Inc. dba Peerforward; Communities in Schools Los Angeles; Educare Foundation; ETM-LA dba Education through Music-Los Angeles; Families in Schools; Find A Tree, LLC; Fulfillment Fund; Graham Strategies, Inc. dba The Financial Aid Shop; Grand Vision Foundation; Guitars in the Classroom; Inner-City Arts; International Trade Education Programs, Inc. dba EXP; Kaplan Test Prep a division of Kaplan Inc.; LA's Best; Living Advantage,

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

Inc.; Los Angeles Brotherhood Crusade, Black United Fund, Inc.; Los Angeles Choreographers and Dancers; Los Angeles Education Partnership; The Los Angeles Legacy Project; Los Angeles United Methodist Urban Foundation/Kids City; New Hope Academy of Change; Parent Engagement Academy; Partnership for Los Angeles Schools; Playworks Education Energized; Revolution Prep, LLC; Seneca Family of Agencies; Shmoop University, Inc.; DIY Girls; Social and Public Art Resource Center; Studentnest, Inc. dba Studentnest.com; Study Smart Tutors, Inc.; Success for All Foundation, Inc.; Teacher Created Materials, Inc.; The Actors' Gang; The H.E. Art Project dba artworxLA; The Plus Me Project; TPR Education, LLC; The Unusual Suspects Theatre Company; Total Education Solutions; Two Bit Circus Foundation; Variety Boys and Girls Club; Woodcraft Rangers; Yancy Life Transition Center; Young Producers Group, Inc.; !!!Apple iPad & Android Tablet Tutoring!!!; After-School All-Stars, Los Angeles; Boys & Girls Clubs of Venice; Children's Institute, Inc.; Community Partners; Danielle Moore dba Teaching One Moore; Harbor Area Gang Alternatives Program dba Gang Alternatives Program (GAP); Los Angeles Maritime Institute; Mundo Academy; OneGoal; PowerMyLearning, Inc.; Shoulet Blunt LLC dba Imago; UNITE-LA; University of Southern California-Center for Enrollment, Research, Policy & Practice; Associated for Educational Success; Businesses United in Investing, Lending and Development (BUILD); City Year, Inc.

Authorization to increase capacity of 73 formally competed bench contracts in support of schools serving the Targeted Student Population (TSP), including English Learners, re-designated English learners and low-income students, and foster youth. The amendment will increase the capacity by \$10,000,000, and the authority to increase or decrease the amounts of these contracts will be limited to the aggregate value of \$40,000,000.

The Partners for Student Success (PFSS) program established in response to [Board Resolution 036-16/17](#) is a matching-funds program open to all TK-12 schools. Schools opt-into the program when they submit an application to their Region offices to request partner matching funds (33.33% to 50%) to issue a Purchase Order for a vendor on the PFSS bench. These vendors provide a range of academic and social-emotional support services. The Region offices review and approve applications based on funding availability. Schools work with the vendors to identify the scope of services and the term for the services that will be provided utilizing the pre-selected list of services/goods that were agreed upon with the District in the vendors' master contract agreement. Schools have access to a [webpage](#) to view information regarding the program and the scope of services that are available to them with fixed prices. A list of schools who have utilized the PFSS grant can be seen [here](#).

The bench of 73 contracts was established in 2020. The source selection committee, consisted of 12 subject matter experts from different departments within the Division of Instruction. Factors utilized to score the proposals were based on meeting the District's stated minimum qualifications and fell within the competitive range established by the SSC.

At the time of contract execution, 42 of the 73 vendors had worked with LAUSD. The remaining vendors were new to the District and most of them are non-profit organizations with experience in serving local communities and public agencies within Los Angeles City and County.

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

The services provided by these vendors, fall within Strategic Plan Pillar 1, Academic Excellence and Pillar 2, Joy and Wellness, helping schools provide high-quality instruction, enrichment experiences, college and career readiness resources, and cultivate strong social-emotional skills for students.

Contract Term: 01/15/20 through 01/14/25

ADOPTED BOARD REPORT

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Initial Aggregate Value: \$5,000,000

1st Authorized Increase: \$15,000,000

2nd Authorized Increase: \$10,000,000

**Additional Authorized Value: \$10,000,000

Aggregate Value For Seventy-Three (73) Contracts: \$40,000,000

APPROVED

Requester:

Shannon Haber

Chief of Office of Communications, Engagement & Collaboration

Equity Impact:

Component	Score	Score Rationale
Recognition	4	The PFSS program actively recognizes inequities in that it is focused on supporting English Language Learners, redesignated English learners, foster youth and low-income students.
Resource Prioritization	4	The program effectively prioritizes student needs in that schools identify the services and the targeted student population they will support, as well as using the Student Equity Needs Index (SENI 2.0), continuation schools and the Priority Schools list to identify high and highest need schools.
Results	3	Services and products are likely to result in closing achievement gaps since the program's goal is supporting academic excellence. Direct services to schools include a variety of intervention services, professional development and instructional programs that will support schools with engaging students and closing achievement gaps.
TOTAL	11	

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

ADOPTED BOARD REPORT

MAY 07 2024

APPROVED

Item Y

OFFICE OF THE SUPERINTENDENT \$300,000

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
EMC Research, Inc.;	4400012910	General Funds	\$300,000
Probolsky Research, LLC;	4400012911	(100%)	
Sensis, Inc.;	4400012912		
Tulchin Research, LLC;	4400012913		
University of Southern California (USC _ Center for Economic and Social Research)	4400012914 (RFP 2000003361)		

Approval of formally competed bench of five contracts, procured through a Request for Proposals (RFP) process, to provide public opinion research services to help better inform and advise Los Angeles Unified School District (LAUSD) on important matters, and better understand the opinions and needs of the constituencies it serves. Authority to increase or decrease the amounts of these contracts will be limited to the aggregate value of \$300,000.

Seven proposals were received of which five were deemed qualified. The source selection committee consisted of four staff members from Division of Communication, Engagement, & Collaboration, Office of the General Counsel, Office of the Deputy Superintendent of Business Services & Operations, and Office of the Superintendent. The proposals were evaluated based on: experience and qualifications of firm; experience and qualifications of personnel; project approach; price; Small Business Enterprise (SBE) participation; and Work-Based Learning Partnership (WBLP) plan. The selected contractors were the highest scored proposers.

EMC Research, Inc. and Sensis, Inc. have been doing business with the District since 2019. Other contractors are new to the District. The proposed action supports Pillar 4: Operational Effectiveness. The surveys that will be conducted will enable data-driven decision-making.

Contract Term: 05/10/24 through 05/09/29, includes two (2) one-year renewal options

Aggregate Five-Year Value For Five (5) Contracts: \$300,000

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

Requester:

Amanda Wherritt, Deputy Chief of Staff
Office of the Superintendent

**ADOPTED BOARD
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APPROVED

Equity Impact: Not applicable.

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

NEW CONTRACTS/ AMENDMENTS/ AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

Item Z

ADOPTED BOARD
REPORT

MAY 07 2024

APPROVED

<u>RISK MANAGEMENT & INSURANCE SERVICES</u>			\$367,750
<u>CONTRACTOR</u>	<u>IDENTIFICATION</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
	<u>N</u> <u>NO.</u>		
George Hills Company, Inc.	4400011938 4400011938-1	General Funds (100%)	\$367,750*

Approval of contract and amendment to extend the term and increase capacity of competed contract, selected through an Informal Request for Proposals (IRFP) process conducted by the Procurement Services Division, to provide liability claims services. The contract provides public entity liability claims-handling services, pursuit of subrogation claim recovery and performance of Medicare payer reporting, for the period October 1, 2023 through March 31, 2024. This contract provides for short-term transitional liability claims contract coverage during on-boarding of a new contractor.

Three proposals were received, and all were deemed qualified. The evaluation committee consisted of two staff members from Risk Management and Insurance Services, and one from the Office of General Counsel. The proposals were evaluated on qualifications and experience of firm and personnel; ability to perform the statement of work; Small Business Enterprise (SBE) participation; and price. Award was made to the highest scored proposer.

This vendor has been doing business with the District since 2018. The services align with the District's Strategic Plan Pillar 4, Operational Effectiveness.

Contract Term: 10/01/23 through 01/31/24
New end date by Amendment No. 1: 03/31/24

Initial Contract Value: \$240,000
Amendment No. 1: \$127,750
Total Aggregate Contract Value: \$367,750*

Requester:
Dawn Watkins, Chief Risk Officer
Risk Management & Insurance Services

Equity Impact: Not applicable.

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount listed is a not-to-exceed contract authority and is based on an estimate since the expenditures made against contracts are based upon purchased and/or approved invoices.

NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

ADOPTED BOARD REPORT

MAY 07 2024

APPROVED

Item AA

PROCUREMENT SERVICES DIVISION

\$4,667,053

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Utility Trailer of California	4500887937 (IFB 2000003491)	General Funds (100%)	\$2,331,098

Approval of formally competed contract procured through an Invitation for Bid (IFB) process for the purchase of twelve new refrigerated trailers for Truck Operations.

The purchase of new refrigerated van trailers is needed to meet the delivery requirements of the Food Services Division’s operations in support of the School Nutrition Program. These new refrigerated van trailers will ensure safe, efficient, and timely logistical operations and minimize mechanical failures resulting in reduced downtime and potential spoilage of perishable goods being transported. Without these refrigerated trailers, Truck Operations staff may not be able to ensure quality, efficient and timely deliveries for LAUSD schools and facilities.

Two bids were received, and the award was made to the lowest, responsive and responsible bidder. The winning bidder is a current equipment and service provider for LAUSD and is the regional authorized dealer for utility trailers. They have been in business for 37 years and are currently contracted with PLM and South Star Logistics.

The refrigerated van trailers align with Pillar 4 of the LAUSD Strategic Plan, Operational Effectiveness and Investing in staff. These new refrigerated trailers will provide the necessary capabilities needed for Truck Operations to carry out their daily logistical operations and ensure perishables are efficiently transported and delivered.

Contract Term: One-time purchase

Contract Value: \$2,331,098

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY**Requester:**

John Choe, Director
 Materiel Management Branch
 Procurement Services Division

ADOPTED BOARD
 REPORT

MAY 07 2024

APPROVED

Equity Impact:

Component	Score	Score Rationale
Recognition	1	The purchase of 12 refrigerated trailers is for the continued logistical support and deliveries of temperature sensitive food to the entire District. The resource does not appear to recognize any historical inequities.
Resource Prioritization	3	The resource prioritizes deliveries based on student needs by prioritizing the distribution of food in support of the National School Lunch/Breakfast/Supper programs with food product and related supplies. Primarily focusing on the delivery of food items will prioritize students and families (i.e., classified as low-income, foster, and homeless) by providing nutritious meals through the various Food Services' Feeding Programs.
Results	3	Providing schools with deliveries and logistical support will likely result in a continuity of services that closes the opportunity gap for students and families classified as low-income, foster, and homeless.
TOTAL	7	

ATTACHMENT B

REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount listed is a not-to-exceed contract authority and is based on an estimate since the expenditures made against contracts are based upon purchased and/or approved invoices.

NEW CONTRACTS/ AMENDMENTS/AUTHORIZATION TO INCREASE CONTRACT CAPACITY EXCEEDING \$250,000

REPORTED BOARD
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APPROVED

Item BB**PROCUREMENT SERVICES DIVISION (CONT.)**

<u>CONTRACTOR</u>	<u>IDENTIFICATION NO.</u>	<u>SOURCE OF FUNDS</u>	<u>AMOUNT</u>
Southern California Great Dane	4500887934 (IFB #2000003314)	General Funds (100%)	\$2,335,955

Approval of formally competed contract procured through an Invitation for Bid (IFB) process for the purchase of 20 new dry van trailers for Truck Operations.

The purchase of new dry van trailers is necessary to replace the current aging fleet of outdated trailers utilized by Truck Operations on a daily basis. These new dry van trailers will ensure safe, efficient, and timely logistical operations and minimize mechanical failures resulting in reduced downtime. Without these dry van trailers, Truck Operations staff may not be able to ensure efficient and timely deliveries for LAUSD schools and facilities.

Two bids were received, and the award was made to the lowest, responsive and responsible bidder. The winning bidder is a current vendor of LAUSD and is the regional authorized dealer for Great Dane trailer equipment and service. They have been in business for 24 years and are currently contracted with In and Out and Ardwin Freight for equipment and service.

This purchase aligns with Pillar 4 of the LAUSD Strategic Plan, Operational Effectiveness and Investing in staff. These new dry van trailers will provide the necessary capabilities needed for Truck Operations to carry out their daily logistical operations.

Contract Term: One-time purchase

Contract Value: \$2,335,955

ATTACHMENT B

**REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER
DELEGATED AUTHORITY**

Requester:

John Choe, Director
 Materiel Management Branch
 Procurement Services Division

**ADOPTED BOARD
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APPROVED

Equity Impact:

Component	Score	Score Rationale
Recognition	1	The purchase of 20 dry van trailers is for the continued logistical support and deliveries (food, supplies, furniture etc.) to the entire District. The resource does not appear to recognize any historical inequities.
Resource Prioritization	3	The resource prioritizes deliveries based on student needs by prioritizing the distribution of food in support of the National School Lunch/Breakfast/Supper programs with food product and related supplies. Primarily focusing on the delivery of food items will prioritize students and families (i.e., classified as low-income, foster, and homeless) by providing nutritious meals through the various Food Services' Feeding Programs.
Results	3	Providing schools and offices with deliveries and logistical support will likely result in a continuity of services that closes the opportunity gap for students and families classified as low-income, foster, and homeless.
TOTAL	7	